

West Berkshire Schools' Forum	
Title of Report:	Schools' Forum Membership and Constitution from September 2014
Date of Meeting:	14th July 2014
Contact Officer(s)	Carolynn Loosen / Claire White
For Decision	

1.1 Introduction

The Schools' Forum is required to review its membership and constitution annually. A detailed review was last carried out a year ago. There have since been no legislative changes, and there has been only one Academy conversion since the membership numbers were last reviewed. This review is therefore only light touch.

1.2 Membership

The current rules in respect to School Forum membership are as follows:

- The need to have full representation for the various types of school with the number of members representing each being broadly proportionate to the number of pupils in each phase. This is to ensure debate within the Schools' Forum is balanced and representative.
- There is no minimum or maximum number of members, but non school members must not make up more than one third of the total membership. However, care should be taken to keep the Schools Forum to a reasonable size to ensure that it does not become too unwieldy.

The current breakdown in pupil numbers between the 3 main groups is as follows:

Primary and Secondary Schools

	Pupil Numbers (based on Oct 2013 census)	
	Number	%
Primary (64 schools)	12,516	51%
Secondary (4 schools)	4,279	17%
Academies (8 schools)	7,952	32%
	24,747	100%

The current membership is as follows:

Total 24: 19 school members 5 non school members

	Heads	Governors	Other	Total	
	Number	Number	Number	Number	%
Primary	4	3	1	8	50%
Secondary	2	1	0	3	19%
Academies	3	2	0	5	31%
	9	6	1	16	100%

Other School Members

Nursery Schools	1			1	
Special Schools	1			1	
PRUs	1			1	

Non School Members

RC Diocese			1	1	
C of E Diocese			1	1	
EY PVI			1	1	
Trade Union			1	1	
14-19 Partnership			1	1	

TOTAL MEMBERSHIP	12	6	6	24	
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Proportion of School Members (minimum must be 66.7%) 79.17%

No changes are proposed to the structure of the membership.

All positions are currently filled, but one member (Roman Catholic Diocese representative) has reached the end of his three year term and the Diocese will need to nominate their representative for the next three years (it can be the same person).

1.3 Constitution

The current constitution is attached in Appendix A. Members are asked to review and if considered appropriate, make any proposals for changes.

Recommendation: Agree the membership and constitution from September 2014

Appendices

Appendix A – Constitution of the West Berkshire Schools' Forum